

Melbourn Community Hub Management Group ANNUAL GENERAL MEETING

This is Notice of the Annual General Meeting of the Melbourn Community Hub Management Group for financial year 2020 - 2021: To be held on -

**Wednesday 27th April 2022 at 30, High Street, Melbourn SG8 6DZ
Commencing at 7.30pm.**

AGENDA

1. Apologies from any Directors Absent
2. Declarations of Interest and Confirmation of Quorum
3. Confirmation that the AGM Notice was properly publicised
4. Approval of Minutes from the last AGM (28/04/2021)
5. Chair's Report – Combining the Financial Year ending 30th September 2021 & General Report since the last AGM
6. To Receive the Statutory Accounts
7. Notice of Directors retiring by rotation or otherwise

and
8. Nomination & Appointment of directors wishing for election/re-election
9. Formal agreement to update minutes, register of directors and directors interests at the conclusion of the meeting, as required and to make necessary filings with Companies House and the Charities Commission within 14 days of the AGM
10. Questions & Comments Received from the Public
11. Close of Meeting