

Melbourn Community Hub Management Group ANNUAL GENERAL MEETING

This is Notice of the Annual General Meeting of the Melbourn Community Hub Management Group for financial year 2017 - 2018: To be held on **Tuesday 19th May 2020 by Videoconference.**

Commencing at 7.30pm.

AGENDA

1. Apologies from any Directors Absent
2. Declarations of Interest and Confirmation of Quorum
3. Confirmation that the AGM Notice was properly publicised
4. Approval of Minutes from the last AGM (24/04/2019) *
5. Chair's Report - Financial Year ending 30 September 2019 *
6. To Receive the Statutory Accounts *
7. To Receive Amendments to the Articles of Association *
8. Notice of Directors retiring by rotation or otherwise *
9. **and**
Nomination & Appointment of directors wishing for election/re-election *
10. Formal agreement to update minutes, register of directors and directors interests at the conclusion of the meeting, as required and to make necessary filings with Companies House and the Charities Commission within 14 days of the AGM
11. Questions & Comments Received from the Public
12. Close of Meeting

Items marked * indicate supplementary documents are supplied